



City of McCall



# Joint Wastewater Advisory Group (JWAG)

**AGENDA**  
**JWAG Meeting**  
**November 2, 2023 at 10:00 AM**  
**Legion Hall – Below City Hall**  
**216 East Park Street**  
**McCall, ID**  
**AND MS TEAMS Virtual**

## **ANNOUNCEMENT:**

American with Disabilities Act Notice: The Meeting room is accessible to persons with disabilities. If you need assistance, please contact City Hall at 634-7142 at least 48 hours prior to the meeting. This meeting is available for in person and virtual attendance. Any member of the public can join and listen only to the meeting at 10:00 a.m. by calling in as follows:

**Dial 208-634-8900 when asked for the Conference ID enter: 623 704 733#**

### **10:00 a.m. OPEN SESSION**

#### **1. Call to Order Meeting of JWAG Members**

#### **2. Membership of Post JWAG (ACTION ITEM)**

There shall be seven (7) members of the Advisory Group which shall consist of the following:

- a. District's Operations Manager (Jeff Bateman)
- b. City's Public Works Director (Nathan Stewart)
- c. City's Community & Economic Development Director (Michelle Groenevelt)
- d. One District employee appointed by the District's Board of Directors (Tammie Richardson)
- e. One District Director appointed by the District's Board of Directors (Bill Weida)
- f. One City Council Member appointed by the City Council (Colby Nielsen)
- g. One District Elector, who is also a resident within the District appointed by agreement of the City Council and the District's Board of Directors for a term of one (1) year. There is no limitation on re-appointment. Filling a vacancy of this member shall be appointed in the same manner (Position has been advertised)

#### **3. Selection of a Chairperson and a Vice Chairperson (ACTION ITEM)**

The Chairperson shall be responsible, in consultation with Advisory Group members, for the agenda and to sign all official communications as authorized by the Advisory Group. The Chairperson shall likewise conduct the meetings of the Committee. Such duties of the Chairperson shall be performed by the Vice Chairperson in the absence of the Chairperson or as delegated by the Chairperson.

- 4. Selection of District Elector (ACTION ITEM)**  
Review letters of interest received and vote to make recommendation to the Governing Boards for appointment to the JWAG
- 5. Review Responsibilities of the Secretary**
  - a. The District' s Secretary or designee shall serve as the Secretary of the Advisory Group and shall take the minutes of all meetings of the Advisory Group and post the agenda notice in accordance with the Open Meeting Law and shall report any vacancies on the Advisory Group to the City Council and the Board of Directors of the District.
  - b. The agenda of each meeting shall include the approval of the minutes of the last meeting and the Secretary shall provide a copy of the approved minutes to the City Council and the Board of Directors of the District.
- 6. Review of the relevant Section 9 provisions of the Agreement of Annexation Plan, Property Transfer and Agreement of Operations Subject to Conditions Precedent**
- 7. Meeting Schedule- frequency, time, and location (ACTION ITEM)**  
The Advisory Group shall establish a regular meeting schedule.
- 8. Discussion of what the JWAG plans to accomplish and prioritize list of topics (ACTION ITEM)**
- 9. Item to discuss possible amendment of the Agreement to provide for a County Commissioner to serve on the Committee (ACTION ITEM)**
- 10. Motion to Adjourn (ACTION ITEM)**